

Cardiff University Alumni Mentoring Scheme



Mentee (Student) Statement of Commitment

Personal details:

Name:	
Course & Year of Study:	
Mentor's name:	
Mentor's organisation:	

There are a limited number of places available on the Cardiff University Alumni Mentoring Scheme. We hope that selected mentees will appreciate the significance of the opportunity we are providing and will only commit to the programme if they are intending to make the most of it.

Our mentors give their time generously. It reflects badly on the programme and Cardiff University if our mentors have a disappointing experience with an uncommitted mentee. It also means someone else has missed out on an opportunity they would have valued.

We need to be sure of your commitment to the programme and its events, which include:

- Attendance at the appropriate induction event
- Completion of mid-term and end of programme evaluation
- Committing a minimum of 12 hours of your time to the programme

By signing below, you are agreeing to the following:

- Taking the lead in contacting your mentor.
- Agreeing levels of contact and confidentiality with your mentor.
- Committing a minimum of 12 hours, including attendance at events.
- Returning emails and phone calls in a timely manner and responding to event invitations
- Completing programme evaluations when requested by Cardiff University Careers & Employability Service.
- Contacting Cardiff University Careers & Employability Service and your mentor **immediately** if you feel you cannot continue with the scheme.

Informing Cardiff University Careers & Employability Service immediately if you are:

- having problems contacting your mentor
- unhappy with any element of the programme
- do not feel that you are getting the best from the programme

I fully agree with the above:

Print Name: _____

Sign Name: _____ Date ____/____/____

Please return this form to:

Cardiff University Alumni Mentoring Scheme, 5 Corbett Road, Cardiff, CF10 3EB

If you have any questions or issues – please contact the Careers & Employability Helpdesk on 029 2087 4227 or email mentoring@cardiff.ac.uk